

Enhanced The Role Of The Educational Education Department At Universities Of Vietnam

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Abstract

Professional work is an important and key activity that determines the existence and development of the school. The professional group is a constituent part where the task of teaching and educating students is performed. A school can only change by its own power. The important driving force to help the school develop is the relationship, interaction, mutual help in solidarity and the individual's efforts to rise. In this article, we have presented the situations causing stagnation in the activities of the expert groups and at the same time proposed solutions to improve the activities of the expert groups. Thereby contributing to the development of a university.

Keywords: Head of department, Educational manager,
Professional activities.

1. Introduction

According to the conclusion of the 6th Conference of the IX Central Committee, "on continuing to implement the Resolution of the 2nd Central Committee, term VIII, the direction of development of education, training, science and technology from now to 2020", the Party emphasized. Strengths: to make fundamental changes in the quality of education, first of all to improve the teaching staff, to implement comprehensive education...". The teaching staff is the leading factor determining the quality of education, so building a team of teachers to meet the general development requirements of the educational career is the leading factor determining the success of the education. education industry.

Department is a very important cell, mainly, deciding the existence and development of the University. The department team is a constituent part, where the task of teaching - learning and educating students is carried out. To develop into a strong university can only change by its own power. The important driving force to help the

school develop is the relationship, interaction, mutual help in solidarity and the individual's efforts to rise.

Based on the actual situation of Dong Thap University in general and the Faculty of Pedagogy of Natural Sciences in particular, we find that most of the Heads of department have not undergone any management training. Therefore, the management and organization of professional activities of the Head of department is mainly based on the experience and direction of the Head of the Unit. Therefore, the direction of the Head of BM is still quite inadequate, mainly performing administrative management tasks, records and books, and developing non-intensive plans. Therefore, the activities of the parenting group are not independent, creative, the quality of the activities is not high, the content is not rich, and the strengths and potentials of each teacher in the group have not been fully promoted, thereby improving the quality of life. high quality teaching and scientific research of the university. Therefore, the problem of improving and enhancing the capacity of the department team is a necessary requirement.

2. Solutions to improve the capacity of the theoretical physics team

2.1 Strengthening the role of TBM in teaching management at school

- Develop the group's general activity plan by month, semester and whole school year in order to carry out the program, teaching plan and other activities according to the educational plan and distribute subject curricula of the Ministry of Education. and Training and school year plan;
- Develop specific plans to teach thematic topics for students, thematic activities of the department
- Managing the group's activities (organizing periodic group meetings in accordance with regulations on professional activities, professional activities and other educational activities; keeping the group's files; making reports to the General Staff according to regulations). determined);
- Managing and inspecting the implementation of professional regulations of teachers (implementing professional profiles; preparing lectures according to teaching plans and distributing programs, standards of knowledge and skills; setting test questions, performing tasks giving points according to regulations; time planning of team members...);
- Attend teacher's time in the group according to the school's regulations.

2.2 Managing the activities of the department team

- Department group activities are an indispensable professional activity in the school's activities; It is an opportunity for professional exchange to contribute to improving the quality of teaching. Through

activities of the department group, many ideas will appear. Therefore, the leader needs to create conditions for teachers to express their ideas and experiences. The content of activities of the Expert Group should be diverse, rich, and changeable, and must be prepared in advance in terms of content and how to organize the implementation.

- Through professional activities to discuss, evaluate, agree on the content orientation, teaching methods of the lessons, can comment on the lessons, attend the training sessions with colleagues to learn from each other, draw lessons from each other. experience to improve professional qualifications.

- Promote periodical thematic reports in the department group in order to improve the professional capacity of each individual in the team.

- In the integration period, foreign languages are indispensable for teachers. However, it is not enough for each individual to cultivate foreign languages, so it is possible to establish foreign language clubs for teachers in groups and departments towards the purpose of reporting scientific research works in English. Academic exchange with foreign universities.

- Contents of activities The specialized groups shall perform their assigned tasks (avoiding activities only to resolve cases, incidents or administrative matters).

2.3 Enhance scientific research activities in the subject group

- Regularly organize reporting sessions on the latest scientific research of the teachers in the group, can invite strong research groups in accordance with the research direction of the group to report their research results or assign assignments. the study of the latest works in the direction of the group's research and then report back to the members. Thereby helping teachers to exchange, exchange and learn in order to improve the scientific research capacity as well as the professional capacity of the members.

- In order to serve graduate training in the future, improve the scientific research capacity of teachers, the school is required to build a laboratory to serve the scientific research of teachers (very urgent). From there, we can take a shortcut and take the lead on scientific research to serve the school's training.

- Encourage teachers to participate in, implement topics at all levels, write textbooks and lectures for teaching work.

2.4 Assess the relationship between the Department team and the head of the unit and other organizational structures in the school

a. For the unit leader

- The Department Team is the bridge between the Head of the Unit and the lecturers in the group about 2-way information with the ultimate goal of improving the quality of education and professional

qualifications of individuals. The Head of the Unit has information to accurately assess the lecturers, their professional qualifications and skills, thereby assigning lecturers reasonably and effectively; convey to the lecturers in the group the professional instructions of the Head of the Unit and the superior management agency.

- Organize the implementation of the professional direction of the Head of the Unit and the superior management agency on teaching and educational activities: Implement educational plans, programs, standards of knowledge and skills, innovate methods teaching, innovating, testing, evaluating etc.

b. For the Ho Chi Minh Communist Youth Union, Trade Union, and Youth Union

- Party members who are Party members will set an example, motivate other members to perform their tasks better, create more favorable conditions in the operation, management and dissemination of the Party's resolutions.

- The Department team also supports the activities of the Trade Union and the Youth Union by communicating policies and closely coordinating. From there, contributing to the comprehensive education of students, implementing the school plan and realizing the set educational goals.

- Subject groups cannot operate independently, but have close relationships with other Department groups, with the school's Board of Directors, with the Trade Union and the Ho Chi Minh Communist Youth Union. If the above relationships are implemented well, closely and synchronously, the activities of the Department team will certainly be more effective.

3. Conclusion

In order to improve the quality of education and the reputation of the university, it is necessary to innovate the management from the Departments, innovate from the group activities, each member of the group is an important nucleus. Each lecturer must constantly strive to improve their qualifications, innovate teaching methods, and apply appropriate and effective information technology to improve teaching quality, improve the quality of comprehensive education in each class. steps to successfully implement the cause of education that the Party, State and people have entrusted. Therefore, department heads must strengthen management measures, regularly check and make timely assessments to adjust and draw experiences for professional activities to achieve high efficiency, overcome shortcomings to rise up. . Thereby improving the quality of the subject, building each head of the department as a truly united team, enthusiastically successfully implementing the plan assigned by the school.

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